

Parking Attendants & Greeters @ 3-Forks

2 x Parking Attendants will be stationed at Three Forks (must have a cell phone to communicate with the landline number in Sandon 358.2141) between 9 am – 1 pm and another 2 volunteers from 1 pm to 5 pm.

Working alongside Traffic Control.

Welcome people to Sandon– ask if they are here for the music fest and if they are camping, visiting Sandon or going to Idaho Peak. Those visiting the music fest provide them with appropriate green or yellow and/or red camping pass – see below.

GREEN PASS – General Parking for music fest

YELLOW PASS – Priority Parking (must display handicap sign)

PINK PASS – those not attending the music fest (going to Idaho Peak and/or visiting Sandon)

RED PASS – those are attending the music fest and camping

All passes must be presented on windshield so parking attendants and camping attendants can easily and smoothly direct traffic safely once in Sandon.

Please advise event guests to have their picture id ready and tickets at the event entrance and it is 6 kms to Sandon.

All parking attendants will be provided with a pen, clipboard and notepad.

Parking Attendants @ Sandon

Assisting Hal Wright, Parking Supervisor in directing traffic to appropriate parking spots.

Camping / Grounds Attendants

Welcome people to Sandon and work with designated **camping parking attendant** for parking and then direct them to designated camp sites - tenting, RV, truck/camper or van (map will be provided)

Work with parking attendant(s). Some people are camping in groups (refer to list which will be provided)

Walk grounds, pick up garbage; answer questions, provide assistance when needed and monitor campfires (see CAMPFIRES below).

Always be polite and patient. If a disruptive problem arises be sure to take description of person and vehicle and if possible photograph – make notes!!!! License plate number, etc. If the problem warrants calling RCMP officer – ask for assistance from other attendants go directly to the Prospector's Pick store (Management/Security Hosts will be available along the roadside wearing high vis vests)

All camping / grounds attendants will be provided with a pen, clipboard and notepad.

RCMP number 250.358.2222 or 911

CAMPFIRES

Propane Fire Places OKAY

Wood burning fire will only be allowed at the discretion of the land owner (dependent on fire risk) in metal rings provided by the management and on bare ground (no grass) with a minimum 2 feet clearance all around metal fire ring (Minimum 8L bucket of water NEEDS to be on hand for each and every fire pit – ice cream buckets w/lids are available) and fires must be completely extinguished & stirred. No fire to be unattended!!!

If you see an unattended fire it is your responsibility to extinguish & stir. If an unsanctioned fire occurs; immediately report to designated Fire Attendant (wearing a high vis vest) or interrupt band to announce a fire needs to be attended to immediately!!!

There will be a water truck available to extinguish fires.

Booze Garden Servers

All servers welcome guests and must have Serving It Right (ensure proof is in your wallet – should any inspector stop by and ask as well as provide a copy to the music fest organizer by email at valleyoftheghost@gmail.com). Servers will collect drink tickets (drink tickets can be purchased at the ticket booth).

Servers must only serve drinks (beer, cider, wine) – all drinks **must be served in red cups** (no exceptions) – cups can be re-used by patrons be sure to have them write their name on the drink cup

Minors will be wearing a **RED** wrist band do not serve to them; if you are in doubt chq ID if there is an issue have Security Hosts assist.

Beer – 12 oz (341ml)
Coolers/Ciders – 1 can
Wine – 5 oz (148ml)

INTOXICATED PATRONS – if in anyone's estimation a patron appears to be intoxicated or unruly, no more alcohol should be served to this individual until such time as they appear to be functionally sober – provide them with water (water bottles will be available at the booze garden) and suggest to them to get a cup of coffee at the food court and continue to enjoy the music.

Security Hosts will be beside the Booze Garden for assistance.

ONLY TWO DRINKS PER CUSTOMER (NO MORE)

Entrance/Ticket Hosts

GREETER - greet visitors to Sandon and the Music Fest – direct them to appropriate lineup and ask them to have picture id ready.

There will be two lineups:

Line up A: ticket holders/pre-purchased tickets (a list will be given to host of those who have prepaid their tickets over the phone/online)

1st Host – will check list – provide tickets to prepaid tickets patrons and instruct to 2nd Host for ID check

2nd Host – cheque ID (age limit) July 12, 2000 provide with general admission wrist band; younger than July 13, 2000 provide with red (no minors) wrist band. Volunteers receive a green wrist band (while volunteering and 2nd wrist band (same as above) after shift is over.) Volunteers will be wearing green host shirts. Instruct to see 3rd Host to tear off ticket stub.

3rd Host - will tear off ticket stub and put into box/bucket for door prize draws throughout the event.

Line up B: purchasing tickets at entrance (cash handling as well as credit card / debit tap purchases via

square reader) once payment is complete provide them with ticket(s) and then instruct guest to see 1st Host to cheque ID (see above).

NO ALCOHOL OUTSIDE THE EVENT BOUNDARIES and DEFINITELY NO OUTSIDE ALCOHOL INTO EVENT.

There will be security at the entrance/exit.

Ticket Booth

Sell t-shirts & 50/50 tickets, drink tickets and deliver door prizes - booth set up under canopy at entrance/exit

Cash, Credit Card & Debit Tap payments. If people want cash they will need to go into the Prospectors Pick (there will be a 2.65% extra charge for debit & credit card cash advances) \$100 cash equates to 102.65 / \$50 cash advance (51.33) / \$20 cash advance (20.54)

NOTE: Provide / Collect "GREEN" Volunteer Host T-shirts

Recycling / Washroom Attendants

Assist patrons on proper recycling of the following:

Pop/Juice Cans

Plastic Bottles

Compost (all food)

Burnables (paper)

Plastic Recycling (red drink cups)

Cider Cans will be recycled at the Booze Garden (no patron should be consuming alcohol in cans/bottles) should you witness this please advise Security Hosts. All alcohol must be in a red plastic cups NO exceptions.

Attendants will be responsible for outhouses – replenish toilet paper, general clean up

Security Hosts

Security will be on shift from noon – midnight (staggered shifts) if you know anyone who would like to volunteer as a security host please contact me (Vida) at 250.358.2141 or email valleyofthehost@gmail.com.